

CUTPL Financial Summary (Jan 2013)

Bank Summary	Bank Number	Ending Balance
First Farmers Bank & Trust	5	\$ 12,644
First National Bank of Monterey	7	\$ 724,665
First Farmers Bank & Trust	8	\$ 2,158
First Farmers Bank & Trust	9	\$ 3,612
First Farmers Bank & Trust	10	\$ 10,116
TOTAL ALL BANKS		\$ 753,195

Funds	2013 Appropriation	YTD Disbursements ¹	Unexpended Balance	YTD Receipts ¹	Ending Balance	Target
Operating Fund	\$ 536,551	\$ 43,335	⚠ \$ 493,216	\$ 12,178	✓ \$ 302,169	6 months operation
LIRF	\$ 20,000	\$ -	✓ \$ 20,000	\$ -	⚠ \$ 37,768	\$100,000+
Debt Services	\$ 200,000	\$ -	✓ \$ 200,000	\$ -	✓ \$ 111,455	\$100,500+
Rainy Day	\$ 40,000	\$ -	✓ \$ 40,000	\$ -	✓ \$ 142,329	\$100,000+
Gift and Grant Funds ²		\$ 625		\$ 185	✓ \$ 152,711	\$100,000+
Misc ³		\$ 3,201		\$ 3,201	✓ \$ 6,764	zero+
TOTAL ALL FUNDS		\$ 47,161		\$ 15,564	\$ 753,195	

Operating Fund	Jan	Jan Projection	Difference	YTD	%	YTD Projection	%	Difference
RECEIPTS								
Tax Receipts	\$ 11,181	\$ 11,181	\$ -	\$ 11,181	91.8%	\$ 11,181	91.2%	✓ \$ -
Other Receipts	\$ 997	\$ 1,083	\$ (86)	\$ 997	8.2%	\$ 1,083	8.8%	⚠ \$ (86)
TOTAL RECEIPTS	\$ 12,178	\$ 12,264	\$ (86)	\$ 12,178	100.0%	\$ 12,264	100.0%	⚠ \$ (86)
EXPENDITURES								
Personal Services	\$ 31,525	\$ 32,312	\$ (787)	\$ 31,525	72.7%	\$ 32,312	70.2%	✓ \$ (787)
Supplies	\$ 520	\$ 678	\$ (158)	\$ 520	1.2%	\$ 678	1.5%	✓ \$ (158)
Other Services and Charges	\$ 9,016	\$ 10,433	\$ (1,417)	\$ 9,016	20.8%	\$ 10,433	22.7%	✓ \$ (1,417)
Capital Outlays	\$ 2,274	\$ 2,600	\$ (326)	\$ 2,274	5.2%	\$ 2,600	5.6%	✓ \$ (326)
TOTAL EXPENDITURES	\$ 43,335	\$ 46,023	\$ (2,688)	\$ 43,335	100.0%	\$ 46,023	100.0%	✓ \$ (2,688)
<i>Adjustments (see Notes page)</i>				\$ -				
Total Disbursements				\$ 43,335				
ENDING BALANCE				\$ 302,169		\$ 299,567		✓ \$ 2,602

Financial Targets			
Operating Fund (number of months balance is sufficient to cover)		6 mos. operation Jan & Jul 1st	✓ 8.2
Materials Expenditures (YTD as percent of Operating Expenditures) ⁴		7.5% minimum	✗ 5.0%
Personal Services (YTD as percent of Operating Expenditures) ⁴		65% maximum	✗ 72.7%

Notes	
Transfers YTD between Operating Fund bank accounts	\$ 40,000.00

Notes:

¹ Does not include transfers within funds

² Includes all Gift & Grant Funds (500-599 in Chart of Accounts)

³ Includes Levy Excess (010), Payroll (200) and PLAC (800)

⁴ Transfers to LIRF are excluded in calculation

CUTPL 2013 Operating Fund: Working Budget

2013 Operating Fund	Jan	Jan Projection	Difference ◀ ?	YTD	%	YTD Projection	%	Difference ◀ ?	see Notes
RECEIPTS									
General Property Taxes	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Financial Institution Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
CAGIT Certified Shares	\$ 8,903	\$ 8,903	\$ -	\$ 8,903	73.1%	\$ 8,903	72.6%	\$ -	
CAGIT PTRC	\$ 2,278	\$ 2,278	\$ -	\$ 2,278	18.7%	\$ 2,278	18.6%	\$ -	
Auto and Aircraft Excise Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
CVET	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Photocopy Fees	\$ 274	\$ 208	\$ 66	\$ 274	2.3%	\$ 208	1.7%	\$ 66	
Fines & Fees	\$ 485	\$ 583	\$ (98)	\$ 485	4.0%	\$ 583	4.8%	\$ (98)	
Interest Earned	\$ 238	\$ 292	\$ (54)	\$ 238	2.0%	\$ 292	2.4%	\$ (54)	
Refunds / Reimbursements	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Miscellaneous	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
TOTAL RECEIPTS	\$ 12,178	\$ 12,264	\$ (86)	\$ 12,178	100.0%	\$ 12,264	100.0%	\$ (86)	
2013 Operating Fund									
EXPENDITURES									
100 PERSONAL SERVICES									
Salary of Librarian	\$ 4,930	\$ 4,930	\$ (0)	\$ 4,930	11.4%	\$ 4,930	10.7%	\$ (0)	
Salary of Assistants	\$ 21,342	\$ 21,887	\$ (545)	\$ 21,342	49.2%	\$ 21,887	47.6%	\$ (545)	
Employee Benefits	\$ 5,253	\$ 5,495	\$ (242)	\$ 5,253	12.1%	\$ 5,495	11.9%	\$ (242)	
FICA (Employer's Share)	\$ 2,007	\$ 2,051	\$ (45)	\$ 2,007	4.6%	\$ 2,051	4.5%	\$ (45)	
PERF (Employer's Share)	\$ 1,262	\$ 1,334	\$ (73)	\$ 1,262	2.9%	\$ 1,334	2.9%	\$ (73)	
Group Insurance (Employer's Share)	\$ 1,985	\$ 1,985	\$ -	\$ 1,985	4.6%	\$ 1,985	4.3%	\$ -	
Unemployment Compensation	\$ -	\$ 83	\$ (83)	\$ -	0.0%	\$ 83	0.2%	\$ (83)	
Education Reimbursement	\$ -	\$ 42	\$ (42)	\$ -	0.0%	\$ 42	0.1%	\$ (42)	
TOTAL PERSONAL SERVICES	\$ 31,525	\$ 32,312	\$ (787) ◀	\$ 31,525	72.7%	\$ 32,312	70.2%	\$ (787)	
200 SUPPLIES									
Office Supplies	\$ 52	\$ 292	\$ (240)	\$ 52	0.1%	\$ 292	0.6%	\$ (240)	
Operating Supplies	\$ 340	\$ 220	\$ 120	\$ 340	0.8%	\$ 220	0.5%	\$ 120	
Cleaning and Sanitation Supplies	\$ -	\$ 100	\$ (100)	\$ -	0.0%	\$ 100	0.2%	\$ (100)	
Misc Operating Supplies	\$ 340	\$ 120	\$ 220	\$ 340	0.8%	\$ 120	0.3%	\$ 220	
Repair and Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Other Supplies	\$ 128	\$ 167	\$ (38)	\$ 128	0.3%	\$ 167	0.4%	\$ (38)	
TOTAL SUPPLIES	\$ 520	\$ 678	\$ (158)	\$ 520	1.2%	\$ 678	1.5%	\$ (158)	
300 OTHER SERVICES AND CHGS									
Professional Services	\$ 3,054	\$ 3,177	\$ (123)	\$ 3,054	7.0%	\$ 3,177	6.9%	\$ (123)	
Legal	\$ -	\$ 83	\$ (83)	\$ -	0.0%	\$ 83	0.2%	\$ (83)	
Payroll	\$ 484	\$ 508	\$ (25)	\$ 484	1.1%	\$ 508	1.1%	\$ (25)	
E-Rate Filing	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Computer Support	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Computer DB & Software (Materials)	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Computer DB & Software (Other)	\$ 2,522	\$ 2,522	\$ -	\$ 2,522	5.8%	\$ 2,522	5.5%	\$ -	
Debt Collection	\$ 27	\$ 33	\$ (6)	\$ 27	0.1%	\$ 33	0.1%	\$ (6)	
Misc Professional Services	\$ 21	\$ 30	\$ (9)	\$ 21	0.0%	\$ 30	0.1%	\$ (9)	
Printing and Advertising	\$ -	\$ 17	\$ (17)	\$ -	0.0%	\$ 17	0.0%	\$ (17)	
Advertising and Publication of Notices	\$ -	\$ 17	\$ (17)	\$ -	0.0%	\$ 17	0.0%	\$ (17)	
Other Printing	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Insurance	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Official Bonds	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Property-Liability	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Worker's Compensation	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	

CUTPL 2013 Operating Fund: Working Budget

2013 Operating Fund	Jan	Jan Projection	Difference ◀ ?	YTD	%	YTD Projection	%	Difference ◀ ?	see Notes
Utilities	\$ 4,044	\$ 4,101	\$ (57)	\$ 4,044	9.3%	\$ 4,101	8.9%	\$ (57)	
Gas & Electricity	\$ 3,629	\$ 3,706	\$ (77)	\$ 3,629	8.4%	\$ 3,706	8.1%	\$ (77)	
Water	\$ 229	\$ 229	\$ (1)	\$ 229	0.5%	\$ 229	0.5%	\$ (1)	
Waste Disposal Services	\$ 187	\$ 167	\$ 20	\$ 187	0.4%	\$ 167	0.4%	\$ 20	
Repairs and Maintenance	\$ 1,637	\$ 2,427	\$ (790) ◀	\$ 1,637	3.8%	\$ 2,427	5.3%	\$ (790)	
Cleaning Service (Interior)	\$ 969	\$ 1,000	\$ (31)	\$ 969	2.2%	\$ 1,000	2.2%	\$ (31)	
Cleaning Service Misc	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Elevator (Service Contract)	\$ 214	\$ 214	\$ -	\$ 214	0.5%	\$ 214	0.5%	\$ -	
Elevator Misc	\$ -	\$ 83	\$ (83)	\$ -	0.0%	\$ 83	0.2%	\$ (83)	
Fire Monitoring	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
HVAC (Service Contract)	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
HVAC Misc	\$ -	\$ 83	\$ (83)	\$ -	0.0%	\$ 83	0.2%	\$ (83)	
Pest Control	\$ 50	\$ 50	\$ -	\$ 50	0.1%	\$ 50	0.1%	\$ -	
Snow Removal	\$ 263	\$ 625	\$ (363)	\$ 263	0.6%	\$ 625	1.4%	\$ (363)	
Misc R&M Building	\$ 120	\$ 333	\$ (213)	\$ 120	0.3%	\$ 333	0.7%	\$ (213)	
Misc R&M Equipment	\$ 21	\$ 38	\$ (17)	\$ 21	0.0%	\$ 38	0.1%	\$ (17)	
Rentals	\$ 20	\$ -	\$ 20	\$ 20	0.0%	\$ -	0.0%	\$ 20	
Dues	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Communication and Transportation	\$ 262	\$ 711	\$ (450)	\$ 262	0.6%	\$ 711	1.5%	\$ (450)	
Telephone	\$ -	\$ 233	\$ (233)	\$ -	0.0%	\$ 233	0.5%	\$ (233)	
Postage	\$ 180	\$ 21	\$ 159	\$ 180	0.4%	\$ 21	0.0%	\$ 159	
Travel Expense	\$ -	\$ 167	\$ (167)	\$ -	0.0%	\$ 167	0.4%	\$ (167)	
Professional Meetings	\$ -	\$ 167	\$ (167)	\$ -	0.0%	\$ 167	0.4%	\$ (167)	
Internet Access	\$ 82	\$ 115	\$ (34)	\$ 82	0.2%	\$ 115	0.3%	\$ (34)	
Misc Comm and Trans	\$ -	\$ 8	\$ (8)	\$ -	0.0%	\$ 8	0.0%	\$ (8)	
Transfer to LIRF	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
TOTAL OTHER SVCS AND CHGS	\$ 9,016	\$ 10,433	\$ (1,417) ◀	\$ 9,016	20.8%	\$ 10,433	22.7%	\$ (1,417)	
400 CAPITAL OUTLAYS									
Furniture & Equipment	\$ 114	\$ 83	\$ 31	\$ 114	0.3%	\$ 83	0.2%	\$ 31	
Books	\$ 1,139	\$ 1,667	\$ (527) ◀	\$ 1,139	2.6%	\$ 1,667	3.6%	\$ (527)	
Periodicals	\$ -	\$ 17	\$ (17)	\$ -	0.0%	\$ 17	0.0%	\$ (17)	
EBSCO	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Newspapers	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Misc Periodicals	\$ -	\$ 17	\$ (17)	\$ -	0.0%	\$ 17	0.0%	\$ (17)	
Nonprinted Materials	\$ 1,021	\$ 833	\$ 187	\$ 1,021	2.4%	\$ 833	1.8%	\$ 187	
CDs/DVDs/Audiobooks	\$ 1,021	\$ 833	\$ 187	\$ 1,021	2.4%	\$ 833	1.8%	\$ 187	
Misc Nonprinted Materials	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
TOTAL CAPITAL OUTLAYS	\$ 2,274	\$ 2,600	\$ (326)	\$ 2,274	5.2%	\$ 2,600	5.6%	\$ (326)	
TOTAL EXPENDITURES	\$ 43,335	\$ 46,023	\$ (2,688) ◀	\$ 43,335	100.0%	\$ 46,023	100.0%	\$ (2,688)	
BALANCE	Jan	Jan Projection	Difference ◀ ?	YTD	%	YTD Projection	%	Difference ◀ ?	see Notes
Beginning Balance	\$ 333,326	\$ 333,326	\$ -					\$ -	
plus Receipts	\$ 12,178	\$ 12,264	\$ (86)	\$ 12,178		\$ 12,264		\$ (86)	
minus Expenditures	\$ 43,335	\$ 46,023	\$ (2,688) ◀	\$ 43,335		\$ 46,023		\$ (2,688)	
Adjustments (see Notes Page for details)	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	adj
ENDING BALANCE	\$ 302,169	\$ 299,567	\$ 2,602 ◀						
Flag Criteria	Current Month			YTD			see Notes		
		Minimum	\$ 500		Minimum	\$ 2,000	*		
		Percent	10%		Percent	15%			
	◀ favorable ▶ unfavorable	Amount	\$ 750		Amount	\$ 3,000	*		

Notes for CUTPL 2013 Working Budget

* *Difference is at least \$500 (\$2000 YTD) AND greater than 10% (15%) from the Projection, OR difference is at least \$750 (\$3000 YTD) regardless of %*

01/15/13: Transfer \$20,000 from Money Market Plus savings account to checking account (\$20,000 YTD)

01/29/13: Transfer \$20,000 from Money Market Plus savings account to checking account (\$40,000 YTD)

January: 3 payrolls