

## CUTPL Financial Summary (Mar 2013)

Bank Summary	Bank Number	Ending Balance
First Farmers Bank & Trust	5	\$ 4,625
First National Bank of Monterey	7	\$ 686,475
First Farmers Bank & Trust	8	\$ 2,168
First Farmers Bank & Trust	9	\$ 3,525
First Farmers Bank & Trust	10	\$ 10,118
<b>TOTAL ALL BANKS</b>		<b>\$ 706,911</b>

Funds	2013 Appropriation	YTD Disbursements <sup>1</sup>	Unexpended Balance	YTD Receipts <sup>1</sup>	Ending Balance	Target
Operating Fund	\$ 536,551	\$ 112,700	✓ \$ 423,851	\$ 36,572	✓ \$ 263,745	6 months operation
LIRF	\$ 20,000	\$ 1,563	✓ \$ 18,437	\$ -	! \$ 36,205	\$100,000+
Debt Services	\$ 200,000	\$ -	✓ \$ 200,000	\$ -	✓ \$ 111,455	\$100,500+
Rainy Day	\$ 40,000	\$ -	✓ \$ 40,000	\$ -	✓ \$ 142,329	\$100,000+
Gift and Grant Funds <sup>2</sup>		\$ 1,686		\$ 1,497	✓ \$ 152,961	\$100,000+
Misc <sup>3</sup>		\$ 14,023		\$ 7,476	✓ \$ 216	zero+
<b>TOTAL ALL FUNDS</b>		\$ 129,972		\$ 45,544	\$ 706,911	

Operating Fund	Mar	Mar Projection	Difference	YTD	%	YTD Projection	%	Difference
<b>RECEIPTS</b>								
Tax Receipts	\$ 11,181	\$ 11,181	\$ -	\$ 33,542	91.7%	\$ 33,542	91.2%	✓ \$ -
Other Receipts	\$ 1,225	\$ 1,083	\$ 142	\$ 3,029	8.3%	\$ 3,250	8.8%	! \$ (221)
<b>TOTAL RECEIPTS</b>	\$ 12,406	\$ 12,264	\$ 142	\$ 36,572	100.0%	\$ 36,792	100.0%	! \$ (221)
<b>EXPENDITURES</b>								
Personal Services	\$ 23,286	\$ 23,075	\$ 211	\$ 77,668	68.9%	\$ 78,326	67.3%	✓ \$ (659)
Supplies	\$ 758	\$ 678	\$ 80	\$ 1,889	1.7%	\$ 2,035	1.7%	✓ \$ (146)
Other Services and Charges	\$ 7,943	\$ 10,410	\$ (2,468)	\$ 25,305	22.5%	\$ 28,296	24.3%	✓ \$ (2,991)
Capital Outlays	\$ 3,025	\$ 2,600	\$ 425	\$ 7,839	7.0%	\$ 7,800	6.7%	✓ \$ 39
<b>TOTAL EXPENDITURES</b>	\$ 35,011	\$ 36,763	\$ (1,752)	\$ 112,700	100.0%	\$ 116,458	100.0%	✓ \$ (3,758)
<b>Adjustments (see Notes page)</b>				\$ (6,548)				
<b>ENDING BALANCE</b>				\$ 263,745		\$ 260,208		✓ \$ 3,537

<b>Material Expenditures</b>	\$ 8,216	7.3%	\$ 7,550	6.5%	✓ \$ 666
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Financial Targets			
Operating Fund (number of months balance is sufficient to cover)		6 mos. operation Jan & Jul 1st	✓ <b>7.2</b>
Materials Expenditures (YTD as percent of Operating Expenditures) <sup>4</sup>		7.5% minimum	✓ <b>7.3%</b>
Personal Services (YTD as percent of Operating Expenditures) <sup>4</sup>		67.5% maximum	✓ <b>68.9%</b>

Notes	
<i>Transfers YTD between Operating Fund bank accounts</i>	<b>\$ 100,000.00</b>

Notes:

<sup>1</sup> Does not include transfers within funds

<sup>2</sup> Includes all Gift & Grant Funds (500-599 in Chart of Accounts)

<sup>3</sup> Includes Levy Excess (010), Payroll (200) and PLAC (800)

<sup>4</sup> Transfers to LIRF are excluded in calculation

## CUTPL 2013 Operating Fund: Working Budget

2013 Operating Fund	Mar	Mar Projection	Difference ◀	YTD	%	YTD Projection	%	Difference ◀	see Notes
<b>RECEIPTS</b>									
General Property Taxes	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Financial Institution Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
CAGIT Certified Shares	\$ 8,903	\$ 8,903	\$ -	\$ 26,708	73.0%	\$ 26,708	72.6%	\$ -	
CAGIT PTRC	\$ 2,278	\$ 2,278	\$ -	\$ 6,834	18.7%	\$ 6,834	18.6%	\$ -	
Auto and Aircraft Excise Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
CVET	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Photocopy Fees	\$ 229	\$ 208	\$ 21	\$ 677	1.9%	\$ 625	1.7%	\$ 52	
Fines & Fees	\$ 449	\$ 583	\$ (135)	\$ 1,329	3.6%	\$ 1,750	4.8%	\$ (421)	
Interest Earned	\$ 206	\$ 292	\$ (86)	\$ 681	1.9%	\$ 875	2.4%	\$ (194)	
Refunds / Reimbursements	\$ 286	\$ -	\$ 286	\$ 286	0.8%	\$ -	0.0%	\$ 286	
Miscellaneous	\$ 56	\$ -	\$ 56	\$ 56	0.2%	\$ -	0.0%	\$ 56	
<b>TOTAL RECEIPTS</b>	<b>\$ 12,406</b>	<b>\$ 12,264</b>	<b>\$ 142</b>	<b>\$ 36,572</b>	<b>100.0%</b>	<b>\$ 36,792</b>	<b>100.0%</b>	<b>\$ (221)</b>	
<b>2013 Operating Fund</b>									
2013 Operating Fund	Mar	Mar Projection	Difference ◀	YTD	%	YTD Projection	%	Difference ◀	see Notes
<b>EXPENDITURES</b>									
<b>100 PERSONAL SERVICES</b>									
Salary of Librarian	\$ 3,329	\$ 3,329	\$ (0)	\$ 11,588	10.3%	\$ 11,588	10.0%	\$ (0)	
Salary of Assistants	\$ 15,625	\$ 15,311	\$ 314	\$ 52,150	46.3%	\$ 52,383	45.0%	\$ (233)	
Employee Benefits	\$ 4,332	\$ 4,435	\$ (103)	\$ 13,929	12.4%	\$ 14,355	12.3%	\$ (426)	
FICA (Employer's Share)	\$ 1,448	\$ 1,426	\$ 22	\$ 4,869	4.3%	\$ 4,894	4.2%	\$ (25)	
PERF (Employer's Share)	\$ 899	\$ 899	\$ 0	\$ 3,060	2.7%	\$ 3,132	2.7%	\$ (73)	
Group Insurance (Employer's Share)	\$ 1,985	\$ 1,985	\$ -	\$ 6,001	5.3%	\$ 5,954	5.1%	\$ 47	
Unemployment Compensation	\$ -	\$ 83	\$ (83)	\$ -	0.0%	\$ 250	0.2%	\$ (250)	
Education Reimbursement	\$ -	\$ 42	\$ (42)	\$ -	0.0%	\$ 125	0.1%	\$ (125)	
<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 23,286</b>	<b>\$ 23,075</b>	<b>\$ 211</b>	<b>\$ 77,668</b>	<b>68.9%</b>	<b>\$ 78,326</b>	<b>67.3%</b>	<b>\$ (659)</b>	
<b>200 SUPPLIES</b>									
Office Supplies	\$ 226	\$ 292	\$ (65)	\$ 309	0.3%	\$ 875	0.8%	\$ (566)	
Operating Supplies	\$ 380	\$ 220	\$ 160	\$ 1,192	1.1%	\$ 660	0.6%	\$ 532	
Cleaning and Sanitation Supplies	\$ 48	\$ 100	\$ (52)	\$ 436	0.4%	\$ 300	0.3%	\$ 136	
Misc Operating Supplies	\$ 332	\$ 120	\$ 212	\$ 756	0.7%	\$ 360	0.3%	\$ 396	
Repair and Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Other Supplies	\$ 152	\$ 167	\$ (15)	\$ 388	0.3%	\$ 500	0.4%	\$ (112)	
<b>TOTAL SUPPLIES</b>	<b>\$ 758</b>	<b>\$ 678</b>	<b>\$ 80</b>	<b>\$ 1,889</b>	<b>1.7%</b>	<b>\$ 2,035</b>	<b>1.7%</b>	<b>\$ (146)</b>	
<b>300 OTHER SERVICES AND CHGS</b>									
Professional Services	\$ 1,720	\$ 1,055	\$ 665 ▶	\$ 5,318	4.7%	\$ 4,592	3.9%	\$ 726	
Legal	\$ 513	\$ 83	\$ 429	\$ 513	0.5%	\$ 250	0.2%	\$ 263	
Payroll	\$ 204	\$ 214	\$ (11)	\$ 890	0.8%	\$ 936	0.8%	\$ (46)	
E-Rate Filing	\$ -	\$ 240	\$ (240)	\$ 240	0.2%	\$ 240	0.2%	\$ -	
Computer Support	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Computer DB & Software (Materials)	\$ 500	\$ -	\$ 500	\$ 500	0.4%	\$ -	0.0%	\$ 500	3
Computer DB & Software (Other)	\$ 454	\$ 454	\$ -	\$ 2,976	2.6%	\$ 2,976	2.6%	\$ -	
Debt Collection	\$ 27	\$ 33	\$ (6)	\$ 134	0.1%	\$ 100	0.1%	\$ 34	
Misc Professional Services	\$ 23	\$ 30	\$ (7)	\$ 65	0.1%	\$ 90	0.1%	\$ (25)	
Printing and Advertising	\$ -	\$ 17	\$ (17)	\$ -	0.0%	\$ 50	0.0%	\$ (50)	
Advertising and Publication of Notices	\$ -	\$ 17	\$ (17)	\$ -	0.0%	\$ 50	0.0%	\$ (50)	
Other Printing	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Insurance	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Official Bonds	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Property-Liability	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Worker's Compensation	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	

## CUTPL 2013 Operating Fund: Working Budget

2013 Operating Fund	Mar	Mar Projection	Difference ◀	YTD	%	YTD Projection	%	Difference ◀	see Notes
<b>Utilities</b>	\$ 4,215	\$ 4,079	\$ 136	\$ 12,574	11.2%	\$ 12,334	10.6%	\$ 240	
Gas & Electricity	\$ 3,987	\$ 3,683	\$ 303	\$ 11,300	10.0%	\$ 11,146	9.6%	\$ 154	
Water	\$ 229	\$ 229	\$ (1)	\$ 686	0.6%	\$ 688	0.6%	\$ (2)	
Waste Disposal Services	\$ -	\$ 167	\$ (167)	\$ 588	0.5%	\$ 500	0.4%	\$ 88	
<b>Repairs and Maintenance</b>	\$ 1,630	\$ 4,549	\$ (2,919) ◀	\$ 5,549	4.9%	\$ 9,188	7.9%	\$ (3,639) ◀	
Cleaning Service (Interior)	\$ 1,020	\$ 1,000	\$ 20	\$ 3,009	2.7%	\$ 3,000	2.6%	\$ 9	
Cleaning Service Misc	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Elevator (Service Contract)	\$ -	\$ -	\$ -	\$ 214	0.2%	\$ 214	0.2%	\$ -	
Elevator Misc	\$ -	\$ 83	\$ (83)	\$ -	0.0%	\$ 250	0.2%	\$ (250)	
Fire Monitoring	\$ -	\$ 450	\$ (450)	\$ -	0.0%	\$ 450	0.4%	\$ (450)	
HVAC (Service Contract)	\$ -	\$ 1,886	\$ (1,886) ◀	\$ -	0.0%	\$ 1,886	1.6%	\$ (1,886)	*
HVAC Misc	\$ -	\$ 83	\$ (83)	\$ 1,003	0.9%	\$ 250	0.2%	\$ 753	2
Pest Control	\$ 50	\$ 50	\$ -	\$ 150	0.1%	\$ 150	0.1%	\$ -	
Snow Removal	\$ 404	\$ 625	\$ (221)	\$ 744	0.7%	\$ 1,875	1.6%	\$ (1,131)	
Misc R&M Building	\$ 135	\$ 333	\$ (198)	\$ 365	0.3%	\$ 1,000	0.9%	\$ (635)	
Misc R&M Equipment	\$ 21	\$ 38	\$ (17)	\$ 63	0.1%	\$ 113	0.1%	\$ (50)	
<b>Rentals</b>	\$ -	\$ -	\$ -	\$ 20	0.0%	\$ -	0.0%	\$ 20	
<b>Dues</b>	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
<b>Communication and Transportation</b>	\$ 378	\$ 711	\$ (333)	\$ 1,845	1.6%	\$ 2,133	1.8%	\$ (289)	
Telephone	\$ 237	\$ 233	\$ 3	\$ 1,274	1.1%	\$ 700	0.6%	\$ 574	1
Postage	\$ -	\$ 21	\$ (21)	\$ 180	0.2%	\$ 63	0.1%	\$ 118	
Travel Expense	\$ -	\$ 167	\$ (167)	\$ 86	0.1%	\$ 500	0.4%	\$ (414)	
Professional Meetings	\$ -	\$ 167	\$ (167)	\$ -	0.0%	\$ 500	0.4%	\$ (500)	
Internet Access	\$ 141	\$ 115	\$ 26	\$ 304	0.3%	\$ 346	0.3%	\$ (41)	
Misc Comm and Trans	\$ -	\$ 8	\$ (8)	\$ -	0.0%	\$ 25	0.0%	\$ (25)	
<b>Transfer to LIRF</b>	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
<b>TOTAL OTHER SVCS AND CHGS</b>	\$ 7,943	\$ 10,410	\$ (2,468) ◀	\$ 25,305	22.5%	\$ 28,296	24.3%	\$ (2,991)	
<b>400 CAPITAL OUTLAYS</b>									
<b>Furniture &amp; Equipment</b>	\$ 8	\$ 83	\$ (75)	\$ 122	0.1%	\$ 250	0.2%	\$ (128)	
<b>Books</b>	\$ 1,842	\$ 1,667	\$ 175	\$ 4,944	4.4%	\$ 5,000	4.3%	\$ (56)	
<b>Periodicals</b>	\$ 74	\$ 17	\$ 57	\$ 74	0.1%	\$ 50	0.0%	\$ 24	
EBSCO	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Newspapers	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
Misc Periodicals	\$ 74	\$ 17	\$ 57	\$ 74	0.1%	\$ 50	0.0%	\$ 24	
<b>Nonprinted Materials</b>	\$ 1,101	\$ 833	\$ 267	\$ 2,698	2.4%	\$ 2,500	2.1%	\$ 198	
CDs/DVDs/Audiobooks	\$ 1,101	\$ 833	\$ 267	\$ 2,698	2.4%	\$ 2,500	2.1%	\$ 198	
Misc Nonprinted Materials	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	
<b>TOTAL CAPITAL OUTLAYS</b>	\$ 3,025	\$ 2,600	\$ 425	\$ 7,839	7.0%	\$ 7,800	6.7%	\$ 39	
<b>TOTAL EXPENDITURES</b>	\$ 35,011	\$ 36,763	\$ (1,752) ◀	\$ 112,700	100.0%	\$ 116,458	100.0%	\$ (3,758) ◀	
<b>BALANCE</b>	Mar	Mar Projection	Difference ◀	YTD		YTD Projection		Difference ◀	see Notes
Beginning Balance	\$ 286,350	\$ 284,707	\$ 1,643 ◀	\$ 333,326		\$ 333,326		\$ -	
plus Receipts	\$ 12,406	\$ 12,264	\$ 142	\$ 36,572		\$ 36,792		\$ (221)	
minus Expenditures	\$ (35,011)	\$ (36,763)	\$ 1,752 ◀	\$ (112,700)		\$ (116,458)		\$ 3,758 ◀	
Adjustments (see Notes Page for details)	\$ -	\$ -	\$ -	\$ 6,548		\$ 6,548		\$ -	adj
<b>ENDING BALANCE</b>	\$ 263,745	\$ 260,208	\$ 3,537 ◀	\$ 263,745		\$ 260,208		\$ 3,537 ◀	
<b>Material Expenditures</b>	\$ 3,517	\$ 2,517	\$ 1,000 ◀	\$ 8,216		\$ 7,550		\$ 666	
<b>Flag Criteria</b>	Current Month			YTD			see Notes		
	Minimum	\$ 500		Minimum	\$ 2,000	*			
	Percent	10%		Percent	15%				
	Amount	\$ 750		Amount	\$ 3,000	*			
◀ favorable ◀ unfavorable									

## Notes for CUTPL 2013 Working Budget

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\* Difference is at least \$500 (\$2000 YTD) AND greater than 10% (15%) from the Projection, OR difference is at least \$750 (\$3000 YTD) regardless of %

01/15/13: Transfer \$20,000 from Money Market Plus savings account to checking account (\$20,000 YTD)

01/29/13: Transfer \$20,000 from Money Market Plus savings account to checking account (\$40,000 YTD)

January: 3 payrolls

<sup>1</sup> 02/06/13: paid AT&T \$555.95 to meet minimum spending requirement as per contract

02/12/13: Transfer \$20,000 from Money Market Plus savings account to checking account (\$60,000 YTD)

<sup>2</sup> 02/12/13: paid McGrath \$1003.10 for HVAC repair (initial repair Aug 2012, completed Jan 2013, trouble finding discontinued part)

<sup>adj</sup> 02/28/13: Transfer \$6547.66 from Levy Excess Fund to Operating Fund

03/13/25: Transfer \$20,000 from Money Market Plus savings account to checking account (\$80,000 YTD)

<sup>3</sup> 03/25/13: paid \$500 to World Vital Records for genealogy database

03/25/25: Transfer \$20,000 from Money Market Plus savings account to checking account (\$100,000 YTD)

03/25/13: paid \$1563 (from LIRF) to Custom Awning as 50% deposit for east lobby window shades

<sup>adj</sup> 03/31/13: Correction made to February's Levy Excess to Operating Fund transfer

\* March: projected \$1886 to be paid to McGrath for annual HVAC contract